

BY-LAWS

OF

**AUSTRALIAN UNIVERSITY SPORT
INCORPORATED**

**Approved at the
AUS Board Meeting
29th September 2008**

BY-LAWS OF AUSTRALIAN UNIVERSITY SPORT

1. DEFINITIONS

The words and phrases used in these By-Laws shall have the same meaning as defined in the Rules set out in the Constitution of Australian University Sport Incorporated (AUS) (Rules) unless otherwise specified in these By-Laws.

2. APPLICATION FOR MEMBERSHIP

2.1 To apply for membership of AUS under Rule 8.1(a) or Rule 8.1(b) of the Rules, the organisation shall:

- (a) complete the form annexed in Schedule 1; and
- (b) make payment of the Membership Fee for the relevant year, (or part thereof), in which the application is made; and
- (c) forward the above to the Chief Executive Officer.

2.2 To apply for membership of AUS under Rule 8.1(c) of the Rules, the Australian higher education institution shall:

- (a) complete the form annexed in Schedule 1;
- (b) make payment of the Membership Fee for the relevant year (or part thereof) in which the application is made; and
- (c) provide a written submission addressing the following criteria:
 - (i) the nature, scope and level of the institution's academic programs, and details of their accreditation and recognition within Australia by appropriate educational authorities
 - (ii) the nature, scope and level of sporting facilities, activities and amenities possessed by the institution or available to it and its students
 - (iii) the numbers and types of its students (u-grad/post-grad, international/local) and the numbers of students participating in sporting activities at or in the name of the institution
 - (iv) the likely numbers of participants from the institution in the Australian University Games and in other events conducted or sponsored by AUS; and
 - (v) any other matters relevant to the appropriateness of the proposed membership.
- (d) forward the above to the Chief Executive Officer.

3. LIFE MEMBERSHIP

- 3.1 Each year the Board will call for nominations from the Members and the Board Members for persons to be considered for life membership of AUS.
- 3.2 All nominations must be made in the prescribed form at Schedule 2 and forwarded to the Chief Executive Officer by the date specified by the Board.
- 3.3 The Board may consider one or more persons duly nominated for life membership who has rendered distinguished service to AUS and/or university sport, where such service is deemed to have assisted the advancement of university sport in Australia and who has been involved in university sport on a national basis, normally for at least 10 years.
- 3.4 Upon considering the nominations the Board may make a recommendation to the Annual General Meeting (AGM) under Rule 9.2 of the Rules.
- 3.5 Upon Life Membership being conferred, the person's details shall be entered upon the Register. A person shall become a Life Member from the date of the AGM at which it is conferred.

4. NOMINATION OF DIRECTORS (INCLUDING THE PRESIDENT)

- 4.1 Not fewer than 50 days prior to the AGM at which elections for Directors or the President are to be held, the Chief Executive Officer shall notify all Members in writing of the number of, and if necessary the gender for, positions which will be vacant.
- 4.2 To nominate a person to be a Director (including the President) the authorised representatives of the Members nominating and seconding that person and the person who is being nominated shall complete and sign the form prescribed in Schedule 3 of these By-Laws.
- 4.3 Nominees for Directors (including the President) shall submit a statement in support of their nomination setting out their skills and experience for the position and any other matters they consider appropriate. This statement should not exceed 500 words and should be forwarded with the nomination.
- 4.4 Nominations for Directors (including the President) (under Rule 17.2.2 of the Rules) must be received by the Office of AUS by the date and time specified in the notice given in By-Law 4.1, being not fewer than 30 days prior to the AGM at which the election is to be held. Nominations may be received by facsimile, post or hand-delivered, provided that the nomination complies with this By-Law.
- 4.5 Upon receipt of any nominations for Directors (including the President) , the Chief Executive Officer shall ensure that nominations are properly completed, were received by the due time and date, that the nominating and seconding Members are current financial members of AUS and that the nominated person is eligible to act as a Director. If the CEO is so satisfied, then the CEO shall list the nominees on the agenda for the AGM, circulate the statements provided under clause 4.3 above with the papers for the AGM and prepare ballot papers as appropriate in accordance with clause 5.7 below.

5. VOTING AT MEETINGS

- 5.1 **Manner of Voting:** Voting for all motions shall be conducted by a show of hands by the Delegates in accordance with Rule 18.4, unless By-Law 5.2 applies. Where, in accordance with Rule 18.4.12, a Delegate wishes to appoint a proxy to vote on its behalf at a Meeting, the notice appointing that proxy must be in the form set out at Schedule 4 of this By Law.
- 5.2 **Ballot Papers:** Ballot papers shall only be distributed to each Delegate for voting at meetings in the follows circumstances:
- (a) if there is a request for a secret ballot under Rule 18.4.10 of the Rules; or
 - (b) where there is to be an election for Directors or for President.
- 5.3 If By-Law 5.2 applies, the number of ballot papers distributed to each Delegate at the meeting shall be equivalent to the number of votes to which the Delegate's Member is entitled under Rule 18.4.8.
- 5.4 The Chairman of the meeting shall appoint two (2) scrutineers to collect and count the ballot papers. In the case of an election for Directors or for President the Chairman shall also appoint a Returning Officer to oversee the conduct of the election and report its results to the Chairman and the meeting
- 5.5 Once the votes have been counted the scrutineers or the Returning Officer shall advise the Chairman of the results of the ballot. The Chairman shall then declare relevant motion carried or not carried in accordance with those results, or the successful candidates for Director or for President elected.
- 5.6 The ballot papers shall then be destroyed.
- 5.7 Each ballot paper for the election for Directors or for President shall list the names of the nominees for election in alphabetical order and the result of each election must be ascertained in accordance with the preferential system detailed in clauses 5.8 to 5.11 below.
- 5.8 (1) Except for a poll in respect of provisionally elected candidates being conducted under subclause (7) below, a voter shall vote by marking in the square opposite the name of the candidate of first choice the number 1. A voter may indicate additional preferences by marking the numbers 2, 3 and so on as the case requires opposite the names of other candidates. Where there is any repetition of a figure or any break in the consecutive number of the preferences marked by a voter on a voting paper only the preference or preferences preceding such repetition or break may be taken into account in the processes prescribed in sub-clauses 5.9 and 5.10 below.
- (2) A vote shall be considered to be opposite the name of a candidate if it is wholly within the box in the ballot paper in respect of that candidate or sufficiently within that box for the Returning Officer to be satisfied that it is intended as a vote for that candidate
- (3) A ballot paper shall be informal if marked other than in accordance with this Clause 5.8.

(4) 'Absolute majority' in relation to a count of votes in an election means a number greater than one half of the total number of members present in person or by proxy and entitled to vote at the Annual General Meeting at which the election is being conducted (See Constitution, Clause 17.2.1) .

(5) If, during the processes prescribed in sub-clauses 5.9 and 5.10 below, at any exclusion of a candidate, the next available preference is for a previously excluded candidate, that preference is disregarded and the vote is distributed to the continuing candidate for whom the next available preference is shown.

(6) If during the processes prescribed in clauses 5.9 and 5.10 below, two or more candidates have each received an equal number of votes which are fewer than the votes received by any other remaining candidates the Returning Officer shall determine by lot which candidate is to be excluded and their vote distributed to the continuing candidate for whom the next available preference is shown.

(7) If, during the processes described in clauses 5.9 and 5.10 below, a candidate obtains a majority of votes but not an absolute majority of votes and becomes a provisionally elected candidate, the following procedure is to be followed:

- (a) At the conclusion of the count of votes for the elections being conducted under clauses 5.9 and 5.10, the names of all provisionally elected candidates shall be placed on a ballot paper with a square opposite each name
- (b) Each voter shall vote by writing "Yes" in the square or squares opposite those candidate(s) the voter is in favour of. Unless the work "Yes" is written in the square relating to a candidate the vote must be counted as not in favour of the candidate.
- (c) Any candidate who receives a number of "yes" votes at least equal to the number of an "absolute majority" specified in sub clause (4) above becomes an elected candidate.
- (d) Any candidate who does not receive a number of "yes" votes at least equal to the number of an "absolute majority" specified in sub clause (4) becomes a candidate who has not been elected to be a Director or President.

5.9 (1) Where one candidate only is to be elected, the returning officer shall follow the procedures set out sub-clauses (2) to (7) below in conducting the count of votes.

(2) A candidate must poll an absolute majority of votes to be elected. If no candidate polls an absolute majority of votes after the procedures prescribed in (3) to (6) below and 9.8(7) above have been followed, the position for which the election is being conducted will be declared vacant and may be filled as a casual vacancy under Clause 17.4.1 of the Constitution

(3) If, after all first preference votes have been counted, one candidate has obtained an absolute majority of votes, that candidate is the successful candidate.

(4) If, after all first preference votes have been counted no candidate has obtained an absolute majority of votes, the candidate with the fewest number of first preference votes is excluded. That excluded candidate's second preference votes (if any) are then distributed to the remaining candidates. If no second preference is shown on a

ballot paper it is set aside as exhausted. A candidate who has an absolute majority of votes at this stage becomes the successful candidate.

(5) If after the exclusion referred to in (4) above no candidate has obtained an absolute majority of votes, the next remaining candidate with the fewest votes is excluded and all of that candidate's votes (ie. first preference votes plus those votes received from the first excluded candidate) are distributed to the remaining candidates. If no further preference is shown on a ballot paper it is set aside as exhausted.

(6) The above process is continued until either:

- (a) one candidate obtains an absolute majority of votes and that candidate becomes the successful candidate in the election, or,
- (b) there is only one remaining candidate, and that candidate has not obtained an absolute majority of votes. That candidate becomes a provisionally elected candidate. (See 5.8 (7) above

(7) If at any stage of the foregoing processes the only remaining candidates have an equal number of votes, a run-off election conducted in accordance with subclauses (2) to (6) above must be held between those candidates.

5.10 (1) Where more than one candidate is to be elected, the Returning Officer shall observe the procedures set out in sub-clauses (2) to (11) below in conducting the count of votes.

(2) A candidate must poll an absolute majority of votes to be elected. If fewer candidates than the number of candidates to be elected obtain an absolute majority of votes, the positions for which no candidate has obtained an absolute majority must be declared vacant and may be filled as a casual vacancy under Clause 17.4.1 of the Constitution

(3) If, after all first preference votes have been counted, one candidate has obtained an absolute majority of votes, that candidate becomes the first elected candidate.

(4) If, after all first preference votes have been counted, no candidate has obtained an absolute majority of votes, the candidate with the fewest number of first preference votes is excluded. That excluded candidate's second preference votes (if any) are then distributed to the remaining candidates. If no second preference is shown on the ballot paper it is set aside as exhausted. A candidate then receiving an absolute majority of votes becomes the first elected candidate.

(5) If after the exclusion referred to in (4) above, no candidate has obtained an absolute majority of votes, the next remaining candidate with the fewest votes is excluded and all of his/her votes (i.e. first preference votes plus those votes received from the first excluded candidate) are distributed to the remaining candidates. If no further preference is shown on a ballot paper it is set aside as exhausted

- (6) The above process is continued until either:
- (a) one candidate obtains an absolute majority of votes who becomes the first elected candidate, or
 - (b) the only candidates remaining have an equal number of votes, in which case the Returning Officer shall determine by lot which one of them is to be excluded by lot, exclude such candidate, distribute his/her votes to the remaining candidate or candidates and continue the vote count, or
 - (c) there is only one remaining candidate, and that candidate has not obtained an absolute majority of votes. That candidate becomes a provisionally elected candidate. (See 5.8 (7) above.

(7) When the processes in respect of first position to be filled have been concluded, all ballot papers are sorted back to first preference votes and all ballot papers containing a first preference vote for the first elected or provisionally elected candidate are distributed to the remaining candidates according to the second preference vote on each of them. If no second preference is shown on a ballot paper for the first elected candidate, it is set aside as exhausted. A candidate then receiving an absolute majority of votes becomes an elected candidate.

(8) If no candidate has then received an absolute majority, the candidate with the fewest votes is excluded and his/her votes (first preference and preferences distributed from other candidates) are distributed to the next available preference, if any, among the remaining candidates. If no further preference is shown on a ballot paper it is set aside as exhausted. If after that exclusion no candidate has obtained an absolute majority of votes, the next remaining candidate with the fewest votes is excluded and all of his/her votes (i.e. first preference votes plus those votes received from the previously elected, provisionally elected and excluded candidates) are distributed to the remaining candidates. If no further preference is shown on a ballot paper it is set aside as exhausted. This process is continued until either:

- (a) one candidate obtains an absolute majority of votes who becomes an elected candidate, or
- (b) the only candidates remaining have an equal number of votes, in which case the Returning Officer shall determine by lot which one of them is to be excluded by lot, exclude such candidate, distribute his/her votes to the remaining candidate or candidates and continue the vote count, or
- (c). there is only one remaining candidate, and that candidate has not obtained an absolute majority of votes. That candidate becomes a provisionally elected candidate. (See 5.8 (7) above

(9) If there is a third vacancy to be filled, after the processes in respect of second position to be filled have been concluded, all ballot papers are sorted back to first preference votes. The ballot papers containing the first preference votes of the candidates who have previously become an elected or a provisionally elected candidate are sorted to the next available preference, if any, and are distributed among the remaining non-elected candidates. If no further preference is shown on a ballot paper it is set aside. A candidate receiving an absolute majority of votes becomes an elected candidate.

(10) If no candidate has then received an absolute majority, the candidate with the fewest votes is excluded and his/her votes (first preference and those received from the previously elected, provisionally elected, or excluded candidates) are distributed

to the next available preference among the remaining candidates. The process described in sub-clause (8) above is continued until either:

- (a) one candidate obtains an absolute majority of votes who becomes the third elected candidate, or
- (b) the only candidates remaining have an equal number of votes, in which case the Returning Officer shall determine by lot which one of them is to be excluded by lot, exclude such candidate, distribute his/her votes to the remaining candidate or candidates and continue the vote count, or
- (c) there is only one remaining candidate, and that candidate has not obtained an absolute majority of votes. That candidate becomes a provisionally elected candidate. (See 5.8 (7) above)

(11) The above process shall be repeated in respect of each further vacancy, if any, that are to be filled by the election, in each case allocating the first preference votes for previously elected, provisionally elected or excluded candidates to the next available preference.

6. DISCIPLINARY COMMITTEE

This By-Law sets out the procedure for dealing with disciplinary actions and matters under Rule 25.

6.1 Referral of allegation to the Disciplinary Committee

In the event that the Board refers an allegation to the Disciplinary Committee under Rule 25.1 the following procedure shall apply:

- (a) The President and the CEO shall appoint not less than three persons, including one as chairman, to constitute the Disciplinary Committee for the purpose of hearing the allegation referred by the Board.
- (b) The Board shall clearly set out the matter(s) required to be investigated or determined by the Disciplinary Committee.
- (c) The Chief Executive Officer shall determine the availability of the members of the Disciplinary Committee and in consultation with the Chairperson of the Disciplinary Committee determine a date, time and place for the investigation and/or hearing of the allegations. In consultation with the Chairperson, the CEO shall provide appropriate support for the Committee to enable it to undertake its responsibilities effectively and in a timely manner.
- (d) The Disciplinary Committee shall inquire into, or determine, the matters in question.

6.2 Notice of alleged breach

- (a) Where the Board is advised or considers that a Member or one of its Delegates or authorised representatives in respect of AUS or its events and activities, Student Participant, Team Official, Officer, Director or Appointed Official has:

- (i) breached, failed, refused or neglected to comply with a provision of this Constitution, the By-Laws, any other policy, resolution or determination of a Meeting of Members, the Board, or under any rules of a University Sport event or activity; or
- (ii) acted in a manner which is unbecoming of a Member, Director, Representative or Delegate of a Member, Student Participant, Team Official or Appointed Official and/or is prejudicial to the Objects Functions and interests of AUS and/or University Sport; or
- (iii) brought AUS or University Sport into disrepute,

the Board may, at its discretion, refer such an allegation for investigation and determination by the Disciplinary Committee.

- (b) Upon receipt of a referral of an allegation by the Board, the Disciplinary Committee shall request the party or parties concerned in the referral to appear before it at a specified time, date and place. Such request shall be in writing either delivered personally or in appropriate cases by post or facsimile to the appropriate address or facsimile number of the party or parties concerned. A notice given by post shall be deemed to have been given on the next working day following that on which it shall be posted. A notice given by facsimile shall be deemed to be given upon receipt of a confirmation report confirming the facsimile was received at the facsimile number to which it was sent.
- (c) Proceedings shall take place as soon as practicable. All parties concerned shall normally be given at least 14 days' notice of the proceedings by the Disciplinary Committee. In exceptional circumstances the Board, in consultation with the Chairperson may determine that 7 days notice of the proceedings is sufficient. The notice shall:
 - (i) be in writing;
 - (ii) state that the party or parties concerned, are required to appear and in what capacity;
 - (iii) state the nature of the proceedings and the matters or alleged offence(s) the subject of investigation or determination, the possible penalty or penalties and the date, place and time of the hearing;
 - (iv) state the email address, fax number or postal address through which the parties can provide the Disciplinary Committee with any information required under this By-Law 6; and
 - (v) be delivered in accordance with By-Law 6.2(b) above.
- (d) If a party appearing before the Disciplinary Committee wishes to be represented by an advocate, it must submit such a request to the Disciplinary Committee in writing, at least 3 days before the date of the hearing. If a request to be represented by an advocate is received by the Disciplinary Committee at least 3 days before the date of the hearing, the

Disciplinary Committee must, acting reasonably, decide whether such representation will be permitted and inform the applicant of its decision in writing at least 1 day before the date of the hearing.

- (e) The person against whom the allegation is made may be suspended from some or all AUS events, activities and functions, on such terms and for such period as the Disciplinary Committee thinks fit, and shall remain under suspension until a decision has been made by the Disciplinary Committee in relation to the allegation.

6.3 Procedure

- (a) At a hearing held in accordance with this By-Law 6, the Disciplinary Committee shall:
 - (i) give the parties reasonable opportunity to be heard;
 - (ii) give due consideration to any evidence or statement (written or oral) submitted by the parties; and
 - (iii) determine whether the alleged breach occurred and what actions it determines should be taken under clause 6.4 below.
- (b) Persons appearing before the Disciplinary Committee shall be entitled to call witnesses but must state their case in person unless the Disciplinary Committee has permitted presentation through an advocate under By-Law 6.2(d). Where parties propose to call witnesses, a list of those witnesses must be given to the Disciplinary Committee at least 3 days before the date of the hearing. Parties and their witnesses shall be given reasonable and appropriate opportunity to be heard.
- (c) The Chairperson shall announce the opening of the proceedings, stating the Disciplinary Committee's authority, jurisdiction, composition, the nature and purpose(s) of the proceeding and the procedure to be followed. The Disciplinary Committee shall hear and determine the alleged breach in whatever manner it considers appropriate in the circumstances provided that it does so in accordance with these By-Laws and the principles of natural justice. The proceedings of the Committee shall be subject to the requirements of natural justice, and shall normally be conducted in private. The deliberations of the Committee shall be confidential, subject to pars (g) and (h) below and subject to any report it provides to the Board.
- (d) The Disciplinary Committee shall consider the evidence presented. The purpose of the hearing shall be to determine whether the alleged breach occurred. The Disciplinary Committee may adjourn the hearing if, in all the circumstances, it is reasonable to do so.
- (e) If the Disciplinary Committee finds an allegation has not been proved it shall advise the Board, and dismiss the charge, accordingly.
- (f) If the Disciplinary Committee finds an allegation has been proved it may impose, in its discretion, an appropriate penalty or penalties set out in By-Law 6.4. It may, either in addition to or in the alternative, report its findings

to the Board with such recommendations as it considers appropriate. The Chairperson will declare the proceedings closed.

- (g) If a decision cannot be given immediately after proceedings, the relevant party or parties must be advised of the time and place at which the decision will be given. The decision, any penalty, the reasons for the decision and notice of the person's appeal rights (as set out in Rules 25.6 and 25.7) shall be given in writing and signed by the Chairperson.
- (h) Every decision of the Disciplinary Committee under this By-Law shall be conveyed in writing to the parties concerned.
- (i) The Disciplinary Committee shall have power to require the attendance of any Member or its representative at any proceedings before it. Where a person who is required to attend, fails to attend without reasonable excuse, the Disciplinary Committee may draw appropriate inferences from that failure to attend.
- (j) A decision may be made where there is no appearance by one or more of the parties. Before making a decision in default of appearance of a party, the Disciplinary Committee must satisfy itself that the party concerned was aware of the time, date and place of hearing and had been requested to appear in accordance with this By-Law 6.
- (k) Each party shall be responsible for their own costs associated with the hearing. The Disciplinary Committee has no power to award costs to a party.

6.4 Penalties

- (a) After investigating and/or hearing a matter under these By- Laws, the Disciplinary Committee may:
 - (i) make recommendations to the Board; and/or
 - (ii) impose penalties upon the party appearing before the Disciplinary Committee.
- (b) Penalties which may be imposed by the Disciplinary Committee include:
 - (i) reprimand;
 - (ii) suspension from such activities of AUS, including competitions, events and meetings, on such terms and for such period as it thinks fit;
 - (iii) exclusion from a particular competition, activity, event or events;
 - (iv) expulsion from AUS;
 - (v) fines, imposed in such manner and in such amount as the Disciplinary Committee thinks fit;

- (vi) such combination of any of the above penalties as the Disciplinary Committee thinks fit; or
- (vii) any other penalty the Disciplinary Committee considers appropriate.

6.5 Appeal

A decision of the Disciplinary Committee may be appealed in accordance with Rule 25.6-25.8. Any suspension from AUS activities, functions and events that was in effect under clause 5.9 (e) above shall be continued until the determination of an appeal, unless the Court of Arbitration for Sport determines otherwise.

6.6 Non Application of By-Law

For the avoidance of doubt, the procedure set out in this By-Law shall not apply to any incident or matter to which other By-Laws (which include by-laws, regulations and policies) apply and which include a separate disciplinary procedure including but not limited to the member protection policy, anti doping policy and competition regulations. Any disciplinary matter which may be dealt with in accordance with other By-Laws (including but not limited to the member protection policy, anti doping policy and competition regulations) shall be dealt with in accordance with the disciplinary procedure set out in that By-Law.

7 COMMON SEAL

- 7.1 In accordance with Rule 22 of the Rules, the common seal of AUS shall be held in a secure place by the Chief Executive Officer.
- 7.2 The common seal shall be used for execution of all deeds entered into by AUS. The seal need not be, but may be, used for any contracts or agreements entered into by AUS.
- 7.3 When the common seal is intended to be used, the Chief Executive Officer shall first obtain the Board's approval prior to execution.

8 COLOURS

- 8.1 The colours of red, blue and yellow referred to in Rule 33 shall mean the following PMS colours:
 - Red PMS 032
 - Yellow PMS 123
 - Blue PMS 072
- 8.2 Members shall not use the PMS colours described in By-Law 8.1 as a combination to represent the colours of the Member, including on uniforms, marks, logos and promotional materials.

- 8.3 AUS may use green and gold as a combination of colours for uniforms and other promotional materials in connection with teams representing AUS and Australia.
- 8.4 Members may only use red, blue and yellow as a combination if:
- (a) they are not the PMS colours specified in By-Law 8.1; and
 - (b) the prior written approval of the Board is obtained.
- 8.5 Members may only use green/gold as a combination for international activity or competition whether inbound or outbound) if the prior written approval of the Board is obtained. Members may use green/gold as a combination without prior written approval of the Board for any other activity or competition.

9 SUB-COMMITTEES OF THE BOARD

- 9.1 Under Rule 17.10 of the Rules, in establishing any sub-committees, advisory groups, commissions or other groups ("committees") the Board shall:
- (a) determine the number of members for each committee;
 - (b) appoint the members for each committee,
 - (c) appoint a Chairperson for each committee;
 - (d) determine and record the authority, powers and functions delegated to each committee and the conditions upon which they can be exercised;
 - (e) determine and record the role of each committee, if any, in making representations or statements on behalf of AUS,
 - (f) specify the reporting required from each committee, including to whom such reports should be made and the frequency of them; and
 - (g) determine and record the procedure of each committee, including minimum number of meetings, quorum, any requirement for minutes, and any other such matters as it considers appropriate.

10 JUDICIARY COMMITTEE

10.1 The Board shall appoint a Judiciary Committee to consider and determine any dispute which falls within the terms of Rule 24.1 of the Rules. The composition of such a Committee shall be determined by the Board in the light of the substantive nature of the dispute, and its impact on, and significance for, AUS, its members and University Sport. The procedures to be followed by the Committee in handling the dispute shall be determined by the Board in consultation with the Committee having regard to the nature and significance of the dispute, its impact on AUS, its Members, and University Sport, and the need to ensure that the costs of the procedures are reasonable in all the circumstances. The Board may require parties to the dispute to meet some or all of the costs of the Judiciary Committee.

SCHEDULE 1

MEMBERSHIP OF AUSTRALIAN UNIVERSITY SPORT INC. ("AUS")

MEMBER APPLICATION FORM

Name of Australian University applying to be a Member

.....

Or

Name of unit of, or an organisation based at or in, any Australian University which is designated by that University to be the applicant to be a Member in respect of that University

.....

Or

Name of Australian higher education institution applying to be a Member

.....

I, _____ a duly authorised officer

of _____ ("applicant")

of _____ ("address")

hereby apply (on behalf of the applicant) for acceptance of the applicant as a Member of AUS pursuant to Rule 8.1 of the Rules.

In the event of admission as a Member, the applicant agrees to be bound by the Objectives, Rules, By-Laws, policies and directives of AUS for the time being in force.

Applicant:

(Signed for & on behalf of the applicant by a duly authorised officer)

_____ (Date)

Applications and payment must be forwarded to:

The Chief Executive Officer
Australian University Sport Inc
Suite 1.12 Sports House
Cnr Caxton & Castlemaine Streets
MILTON QLD 4064

Where the applicant is a higher education institution applying for membership to AUS, a written submission addressing the criteria set out in By-Law 2.2(c) must be attached.

SCHEDULE 2

AUSTRALIAN UNIVERSITY SPORT INC. ("AUS")

NOTICE ACCOMPANYING NOMINATION FOR LIFE MEMBERSHIP

Confidentiality

Nomination details will be kept strictly confidential to AUS Directors, the Officers of AUS and persons acting as referees in respect of the nomination until such time as a recommendation for Life Membership is proposed to a Meeting of Members.

Forwarding of Nomination Form

Nomination for Life Membership forms must be forwarded to:

The Chief Executive Officer
Australian University Sports Inc
Suite 1.12 Sports House
Cnr Caxton & Castlemaine Streets
MILTON QLD 4064

Note

In accordance with the Rules and By-Laws:

1. Life Membership may be awarded to a person who has been involved in university sport on a national basis, normally for at least 10 years and has made an outstanding contribution or has rendered distinguished service to Australian University Sport and/or university sport, where such service is deemed to have assisted the advancement of university sport in Australia.
2. Nominations for Life Membership shall be made in writing on the prescribed nomination form and forwarded to the Chief Executive Officer not fewer than 50 days prior to the published date of the next AGM.
3. Upon receipt of a recommendation by the Board, Life Membership may be conferred by the Members in an AGM by a vote of three-quarters majority of those present and entitled to vote on a resolution.
4. Nominations should be made using the nomination form which is available on the website of AUS or upon request from AUS. The nomination form has been attached to this schedule but applicants are requested to submit applications online where possible.

**NOMINATION FORM
AUS LIFE MEMBERSHIP**

NOMINEE

Name

Private Address.....

.....

Telephone No. Private

Business Facsimile

NOMINATOR

Name of Member

Name and Signature of Authorised Representative.....

Telephone No.(Bus.) Date

PERSONAL DETAILS OF NOMINEE

Relevant Qualifications

.....

.....

.....

Membership of Relevant Organisations

.....

.....

CONTRIBUTION TO AUS AND/OR UNIVERSITY SPORT OVER 10 YEARS (If the period of contribution has been for less than 10 years, please outline the exceptional circumstances which might justify waiving that requirement)

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ADDITIONAL COMMENTS

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.....
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.....
.....

DRAFT PROPOSED CITATION

(Including a brief, concise tribute)

.....
.....
.....
.....

..... **Signed**

..... **Date**

SCHEDULE 3

NOMINATIONS FOR PRESIDENT AND/OR BOARD MEMBER

(Rule 17.2.2 of the Australian University Sport Inc. Constitution)

A nomination is hereby submitted on behalf of:

Full Name: _____

for the position of:

President / Director

(please circle position applied for)

of Australian University Sport Inc at the election to be held at the Annual General Meeting on
.....

(Please note this nomination form must be signed by the authorised representative of the Members making and seconding the nomination)

(1) Nominated by: _____
(Name of Member)

Signed

:
(Name of Person signing and basis of authority to sign)

Date: / /

(2) Seconded by: _____
(Name of Member)

Signed: _____

(Name of Person signing and basis of authority to sign) :

Date: / /

Consent by Nominee

I hereby accept nomination for the above position.

Signed: _____

Dated: / /

Please attach the relevant supporting information as outlined on the attached page.

RECEIPT OF NOMINATIONS CLOSES
{Insert time and date and address}

